



**CENTRAL RESEARCH INSTITUTE FOR DRYLAND AGRICULTURE
SANTOSHNAGAR, HYDERABAD – 500 059**

F.No.2-3/(36)/2014/ST

Date:13.03.2015

Sub: Quotation is invited for supply of Printing & Supply of Forms and Registers – Reg.

Dear Sir (s),

Quotations are invited for following items cited below:

S.No.	Name of the Items	Quantity
1.	Printing and Supply of Forms and Registers <u>Copy enclosed</u>	As per list enclosed

TERMS & CONDITIONS:

- 1) The last date for submission of quotation is on or before 20-03-2015
- 2) Quotations should be submitted in a sealed cover addressed to the Director, Central Research Institute for Dry land Agriculture, Santoshnagar, Saidabad Post, Hyderabad – 500 059. The cover containing quotation should invariably be super scribed.
 - a) Enquiry F.No. 2-3/(36)/2014ST
 - b) Due on 20/03/2015
 - c) For supply of Printing & Supply of Forms and Registers.
- 3) The quotation should remain open for acceptance for a period of 90 days from the date (due date)
- 4) No advance payment/delivery against payment is permissible. However, the payment shall be arranged in 10 days from the date of submission of pre-receipted bill in triplicate along with stores.
- 5) The rates quoted should be net payable for each item for delivery at the Institute at the address given above (inclusive of all taxes, packing, forwarding, transport, insurance and excluding rebate/discount etc.)
- 6) This Institute is not in a position to supply any ' D ' or ' C ' forms.
- 7) While quoting the rates please mention the following:
 - Approximate time for supply of stores from the date of placing order.

- Guarantee period
- In case you have got any rate contract with the DGS&D, the same may be indicated
- Any other condition

Quotation which do not conform to the above terms and conditions will not be considered. The Director, Central Research Institute for Dryland Agriculture, reserves the right to accept or reject any or all quotations without assigning any reasons thereof.

Yours faithfully,



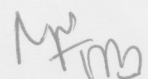
[Er C V K N Rao]
Stores Purchase Officer

Web Site: www.crida.in Email: root @ crida.in Phone: (040) 24530161, 24532077, 24532243, 2452265, 24530157, 24532099, 24532577 Fax No. 91-040- 24531802

CRIDA

List of Printed Registers and Printed Forms:

Registers			
S.No	Particulars	Size	Qty
1.	Tuition fee Registers printing & Lather binding @100 pages.	"13x16" inch	3 No
2.	G.P.F. Registers@100 pages	"13x16" inch	3 No
3.	T.A Register	"13x16" inch	3 No
4.	Festival Advance Register@100 pages	"13x16" inch	3 No
5.	CRIDA bill register @200 pages	"13x16" inch	5 No
6.	Log Book	1/4 Size	25 No
Forms			
7.	Visitor Pass Books	1/4 Size	30 No
8.	Short term Advance GAR-37. sEE rULE 165 (1)(1+1)	1/4 Size	500 No
9.	LTC Adjustment form	1/3 Size	1000 No
10.	Medical Changes Reimbursement Bill form (1+1)	1/4 Size	500 No
11.	Medical Referred Letter form (Triplicate) of CRIDA Employees Treatment OPD	1/4 Size	3000 No
12.	Certificate 'A' forms	1/4 Size	4000 No
13.	97 'B' forms bothside	Full Size	8000 No
14.	Yellow form(Medical)	1/4 Size	2000 No
15.	Pink form (Medical)	1/4 Size	500 No
16.	Medical (Sanction Order)	1/4 Size	2000 No
17.	Data Entry input sheets	1/6 Size	4000 No
18.	Contingent bill forms	Full Size	5000 No
19.	Settlement bill forms	1/6 Size	1000 No
20.	T.A bill for Tour	1/4 Size	500 No
21.	Vehicle Indent form (50 pages)	1/4 Size	100 pads
22.	Vehicle movement sheets (2 colours)White/blue.	Full Size	30 pads
23.	Cash bill books IGH (1+1+1)Triplicate @100 pages	1/6 Size	15 No
24.	Cash bill books	1/6 Size	16 No


Store & Purchase Officer