



CENTRAL RESEARCH INSTITUTE FOR DRYLAND AGRICULTURE
(Indian Council of Agricultural Research)
Santoshnagar :: Saidabad Post :: Hyderabad - 500059



F.No.4-7(112)/2015-16/E-II

Date: 15th February, 2016

To

Sub.: Invitation of Quotation for maintenance of Solar Heaters on AMC basis at CRIDA - Reg.
Sir(s),

Quotations are invited for undertaking the work indicated below from the contractors who registered with Government/Government Agencies:

Particulars	Contact Officer
Annual Maintenance of Solar heaters at CRIDA - as per Annexure-I	Chairman, Institute Works Committee, CRIDA, Ph:040-24532243, 040-24532265 Extn. 563

TERMS AND CONDITIONS

- Quotations should be submitted in a sealed cover addressed to the Director, CRIDA, Santoshnagar, Hyderabad - 500 059. The cover containing quotation should invariably be superscribed :
a) Enquiry : F. No. 4-7(112)/2015-16/E-II
b) Due on : 02-03-2016
c) Name of the item : "AMC of Solar Heaters"
- The quotation should remain open for acceptance for a period of 90 days from the due date fixed for submission of quotation.
- The rates quoted should be net payable (excluding taxes).
- This Institute is not in a position to supply any C or D forms.
- The Agency must be registered with the Government / Government Agency, Provident Fund and Service Tax Departments and must be in possession of Permanent Account Number(PAN). The documentary proof of registration should be attached. The Firm should also produce Income Tax Return for the last two(2) years.
- The Director, CRIDA reserves the rights to award the work in full or in parts to any Agency/Contractor and also terminate the contract at any stage if the performance of the Agency is not found to be satisfactory.
- The Director, CRIDA is not bound to accept the lowest quotation and/or assign any reason for rejecting any/all the bids.
- the Contractor covenants with CRIDA that Institute have right to vary the terms and conditions of the contract without in any manner effecting its obligations under this agreement.

9. The contractor shall provide services entrusted to it with utmost sincerity and loyalty and should not develop any undue familiarity with CRIDA, staff. The contractor or his men shall not join any labour union or support any such union either directly or indirectly. The agency shall also not indulge any activities prejudicial to the interest of CRIDA.
10. The contract is liable for termination **by two** months notice in writing by either side.
11. One week from award of work, the Contractor should pay Security deposit @ 10% of total value of the work order through Bank Guarantee / DD which shall be treated as guarantee for successful performance and also the contractor should concluded the agreement on ₹ 100 worth non-judicial stamp paper cost of which shall be borne by the quotee.
12. All the persons and their employees being engaged at CRIDA insured at the cost of Contractor against any liability arising under the Workman's Compensation Act or under the common law. The contractor shall indemnify against any claim that may arise in the course of execution of contract on account of any accident or for any other reason.
13. Under no circumstances, the staff member and/or the workmen/employees of the contractor shall be treated, regarded or considered or deemed to be the employees of CRIDA and the contractor alone shall be responsible for their remuneration, wages and to their benefits and service conditions of all their employees deployed by the contractor and shall indemnify and keep indemnified CRIDA against any claim that may have to meet towards the employees of the contractor.
14. The Director, CRIDA, reserves the right to accept or reject any or all the bids without assigning any reasons thereof.
15. The job should be completed within **03days** from the date of complaint. In exceptional and deserving cases extension of time shall be granted to contract beyond the above time for completion taking into account the delay due to unavoidable circumstances. **In case of delay, suitable penalty shall be imposed at the discretion of Director, CRIDA.**
16. If it is decided to ask for **excise duty/sales tax, service tax or any other charges as extra**, the same must be **specifically** stated. In the absence of any such stipulation it will be presumed that the prices include all such charges and no claim for the same will be entertains. **Please avoid to write expression such as taxes etc., please indicated exact amount/percentage of taxes, duties etc., payable by the Institute.** The prices quoted by the contractor should be exclusive of sales tax and should be clearly stated to be so which will be paid by purchaser.
17. On demand, records relevant to progress of work should be made available for inspection.
18. The contractor who has been awarded the job will be the principal employer for the labour force. The council will have no liability in this regard.
19. Appropriate Income Tax and other taxes shall be deducted at source by the DDO, CRIDA at the time of payment of the bill as per the rules.
20. No advance payment is permissible, after completion of three(3) months service, the quarterly yearly service bills in triplicate to be preferred in the name of Director, CRIDA and submitted along with advance stamped receipt for arranging payment, following details on bill need to be noted, no payment is possible without these details.


Details required for RTGS transaction

Account Name :-
Bank Account No :-
Name of the Bank & Branch:-
IFSC Code:-
PAN No:-

20. Arbitration for all disputes between contractor and the Institute in connection with the works shall be referred to the sole arbitrator to be appointed by the Council. The decision of the sole Arbitrator so appointed shall be final and binding on both the parties.
21. Quotation, which do not conform to the above terms and conditions will not be considered.
22. The rates are to be quoted in the prescribed format(Annexure-I). Overwriting or erasing in the bid document shall render the same invalid. **The bids shall remain valid for a period not less than 90 days from the last date fixed for submission of bids.** The rates quoted will not be subject to any revision during the currency of the contract.
23. The decision of the Director, CRIDA on all matters is final and legally binding. All disputes arising out of this contract are subject to the jurisdiction of Courts of Hyderabad only.

Enclosure: Annexure-I

Yours Faithfully,


Assist. Administrative Officer

A Copy of this quotation is being kept in CRIDA website: www.crida.in

Copy to:

1. Chairman, IWC
2. OIC, AKMU with a request to upload the quotation in CRIDA website.
3. SPO with a request to upload the quotation in Ce-PPP

(Enclosure to Letter No.4-7(112)/2015-16/E-II Dated: 15th February, 2016)

QUOTATION FOR AMC OF SOLAR HEATERS

S.No.	Description	Amount(Rs.)
1	<u>Total no. of solar heaters Amc - 4</u> <ul style="list-style-type: none">• Periodic visit by technician to check the proper functioning of the system - servicing is to be done every month including minor preventive repairs,• Cleaning of the glasses• Periodic cleaning of the solar collectors• The maintenance may be made in consultation with Chairman, Institute Works Committee.	
Total: Rs.		
Spare parts		
1	Electrical Heater per unit cost	
2	Collector glass per unit cost	

SIGNATURE OF TENDERER
MOBILE NUMBER :