



**CENTRAL RESEARCH INSTITUTE FOR DRYLAND AGRICULTURE**  
(Indian Council of Agricultural Research)  
Santoshnagar :: Saidabad Post :: Hyderabad - 500059



Quotation No.4-5(120)2015-16/E-II

Dated : 28<sup>th</sup> March, 2016

Receipt No. \_\_\_\_\_

Date \_\_\_\_\_

**NON TRANSFERABLE**

**INVITATION TO QUOTATIONS AND INSTRUCTIONS CONTAINING  
TERMS AND CONDITIONS GOVERNING CONTRACT FOR  
REPAIRS/ SPECIAL REPAIRS CIVIL NATURE WORK AT CRIDA, MAIN BUILDING,  
HYDERABAD.**

- A Last date of receipt of Quotation in Office is **16<sup>th</sup> April 2016** up to 3.00 PM
- B Quotations to remain open for acceptance up to 90 days from the date of opening.
- C The details of tender can be seen from our website [www.crida.in](http://www.crida.in)

**NOTE :**

1. The Director, CRIDA, Hyderabad may at his/her discretion, extend this date by a fortnight and such extension shall be binding on quotationers.
2. If the date fixed for opening of quotation is subsequently declared a holiday the quotations will be opened on the next working day following the holiday but there will be no change in the time for opening indicated above.



CENTRAL RESEARCH INSTITUTE FOR DRYLAND AGRICULTURE  
(Indian Council of Agricultural Research)  
Santoshnagar :: Saidabad Post :: Hyderabad - 500059



F.No. 4-5(120)2015-16/E-II

Dated : 28<sup>th</sup> March, 2016

To

-----  
-----  
-----

Sub: **Invitation of quotation repairs/ special repairs civil nature work at CRIDA, Main building, Hyderabad.**

Dear Sir(s),

Sealed quotations are hereby invited on behalf of the Director, CRIDA, Hyderabad for job work contract for **quotation repairs/ special repairs civil nature work at CRIDA, Main building, Hyderabad**. The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts placed by the Institute and by the Research Institutes of the Council and the special terms and conditions detailed in the quotation forms and its schedules. Please submit your rates in the quotation form if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules.

2. An earnest money of **Rs.5,000/- (Rupees Five Thousand only)** must be deposited in the form of demand draft/pay order payable to Director, CRIDA at Hyderabad. The particulars of the earnest money deposited must also be superscribed on the top of the envelope by indicating the draft/pay order number and date, failing which the quotation will not be opened. The quotation will not be considered if earnest money is not deposited with the quotation.

3. The quotationer is being permitted to give quotation in consideration of the stipulations on his part that after submitting his quotation, he will not resile from his offer or modify the terms and conditions thereof. If the quotationer fail to observe and comply with the foregoing stipulation the aforesaid amount of EMD will be forfeited by the Institute. In the event of the offer made by the quotationer not being accepted, the amount of earnest money deposited by the quotation will be refunded to him after he has applied for the same, in the manner prescribed by the Institute.

4. The Schedules of the quotation form should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the quotationer. In such cases reference to the additional pages must be made in the quotation form. If any modification of the schedule is considered necessary it should be communicated by means of a separate letter along with the quotation. Overwriting/erasing in rates to be quoted by the quotationer will not be allowed otherwise the quotation may be rejected.

5. The quotation is liable to be ignored if complete information as required is not given therein or if the particular asked for in the schedules to the quotation is not fully filled in. Individual signing

the quotation or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm if it be partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm if it is a company.

6. If quotationer does not accept the offer, after issue of letter of award by Institute within 15 days, the offer made shall be withdrawn & Earnest money forfeited.

7. In case of partnership firms, where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, the quotation and all other related documents must be signed by every partner of the firm. A person signing the quotation form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such other and if, on enquiry it appears that the persons so signing had no authority to do so, the Institute shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. Each page of the quotation and the schedules to the quotation and annexure, if any, should be signed by the quotationer.

8. The original copy of the quotation is to be enclosed in double cover. The Inner cover should be sealed. The outer cover should be super scribed " **Quotation for repairs/ special repairs civil nature work at CRIDA, Main building, Hyderabad.**" with address of this office and of the quotationer. Right is reserved to reject outstation quotations. All quotations should be sent by Registered Post. Quotation to be hand delivered should be put in the quotation box which will be kept in the E-II of the CRIDA, Hyderabad not later than **3.00 PM on 16<sup>th</sup> April 2016.**

9. The rates quoted by each firm for **Quotation for repairs/ special repairs civil nature work at CRIDA, Main building, Hyderabad** in quotation be given both in words and figures failing which the same is liable to be rejected.

10. The Institute does not pledge itself to accept the lowest or any other quotation and also reserve to itself the right of accepting the quotation in whole or in part of the quotation. You are however at liberty to quotation for the whole or any portion or to state in the quotation that the rates quoted shall apply only if the quotation is considered fully. Other conditional quotations will not be accepted.

**11. An amount of the 5% of the total amount of the bill as a security deposit in the form of Demand Draft in the name of Director, CRIDA by the selected/successful tenderer and same will be released after six months from the date of the completion of the work.**

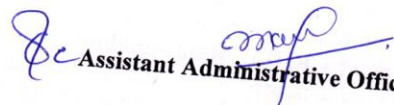
12. No interest on security deposit and earnest money deposit shall be paid by the Institute to the quotationer.

13. The Sale tax any other tax which is as per the rule of the T. Govt. of Hyderabad, shall be the liability of the agency to deposit the concern department and TDS shall be deducted at source from bill of the successful tenderer as per the rule.

14. Director, CRIDA reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Institute, for any justifiable reasons, not mandatory to be communicated to the quotationer.

15. Decision of Director, CRIDA will be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his/her level and will not be referred to arbitration.
16. Acceptance by the Institute will be communicated by FAX/Telegram, Express letter or any other form of communication. Formal letter of acceptance and work order of the quotation will be forwarded as soon as possible, but the earlier instructions in the FAX/Telegram/Express letter etc. should be acted upon immediately.
17. The quotation may be address to the Director, CRIDA, Hyderabad.

Yours faithfully,

  
Assistant Administrative Officer

Full Name & Address of the Quotationer in addition to Post Box No., if any, should be quoted in all communications to this office :  
Telephone No. :  
Telegraphic Address/FAX/Cellular No.:  
E-Mail address :

---

From

---

---

---

To

The Assistant Administrative Officer,  
E-II  
CRIDA,  
Santoshnagar,  
Hyderabad.

1. We have read all the particulars regarding the General information and other terms and conditions of the contract for **Quotation for repairs/ special repairs civil nature work at CRIDA, Main building, Hyderabad** and agree to provide the services as detailed in the schedule herein or to such portion thereof as you may specify in the acceptance of the quotation at the rates given in Schedule-I to this quotation and I/we agree to hold this offer open till 90 days. The rates quoted will be valid for a period of six months in the event of award of the Contract. I/We shall be bound by a communication acceptance dispatched within the prescribed time.

2. I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.

3. The following pages have been added to and form a part of this quotation \_\_\_\_\_. The Schedules-I & II to accompany this quotation are at pages\_\_\_\_\_

4. Every page so attached with this quotation bears my signature and the office seal.

5. Pay order / DD No.\_\_\_\_\_of Rs.\_\_\_\_\_ drawn in favour of Director, CRIDA and payable at Hyderabad is enclosed as earnest money required.

Yours faithfully,

**Signature & Seal of the Quotationer**

**Dated :**

**Telephone No. Office**

**Resi.**

**Mobile**

## **SCHEDULE**

### **PART – I**

1. Details of the Earnest Money Deposited: Yes/No

### **PART – II**

2. Name and Address of the firm's representative  
and whether the firm would be representing at  
the opening of the quotation
3. Name of the Permanent Representative to be  
visiting CRIDA, Hyderabad regarding  
the contract

Date : \_\_\_\_\_

Place: \_\_\_\_\_

### **AUTHORISED SIGNATORY**

Please add supplementary pages to be numbered wherever needed by the quotationer.

**Additional terms & Conditions:-** (1) Various items as stipulated are necessarily to be executed and have been incorporated in the estimate for rate purpose only, and quantities to be executed will be as per requirement of site conditions.

(2) After executing the work at site, all areas has been executed shall have to be cleaned by contractor and nothing extra on this account shall be payable to working agency.

(3) Contractor shall submit the bill for every works executed at site and shall be verified by the authorized representative of CRIDA.

(4) All extra items to be executed, which are not covered in the estimate shall be executed by the working agency on recommendation of the representative and rates for the same shall be derived as per DSR enhanced/reduced by the respective percentage as derived out in the quoted rate of the working agency.

(5) This is item rate contract the rates are valid for six months from date of award of work.

(6) The work will be carried out as per direction of Engineer-in-charge.

(7) No T & P will be issued to the contractor.

(8) The contractor will make all safety arrangements.

(9) The water/electricity provided by the client and will be deducted as per CPWD manual.

(10) Generated malba/silt will be disposed off by the contractor to the nearest MCD dumping ground for which nothing extra will be paid.

- (11) Rates should be inclusive of all taxes, nothing extra will be paid to the contractor.
- (12) Quantities actually executed at site shall be measured and paid.
- (13) This Institute is not in a position to supply any C or D forms.
- (14) The job should be completed within 30days from the date of handing over site. In exceptional at deserving cases extension of time shall be granted to contract beyond the above time of completion taking into account the delay due to unavoidable circumstances. Proposal for extension should be received much in advance before the expiry of scheduled time. Penalty shall be imposed @ 0.25% per month subject to a maximum of 2.5% of the total cost of the job if job is not completed within scheduled time.
- (15) Any job which is not included in this order may not be undertaken without specific written orders of competent authority.
- (16) The contractor who has been awarded the job will be principal employer for the labour force. The Institute will have no liability in this regard.
- (17) The bill in triplicate to be preferred in the name of Director, CRIDA and submitted along with advance stamped receipt for arranging payment and also kindly indicate following details on bill, note that no payment is possible without these details.

Details required for RTGS transaction

Account Name:

Bank Account No:

Name of the Bank & Branch:

IFSC Code:

PAN No:

## **FINANCIAL BID**

**Sub:** Invitation of Quotation for repairs / special repairs Civil nature works at CRIDA, Main Office Building, Hyderabad.

Sl.no.	Description of item	Unit	Qty.	Rate( ` )	Amount( ` )
1	Dismantling tile work in floors & roofs laid in cement mortar including stacking material within 100 metres lead. For thickness of tiles 10 mm to 25 mm (Gas Chromatogram lab)	sqm	46.22		
2	Providing & laying Vitrified tiles(double charged) in different sizes(thickness to be specified by manufacturer), with water absorption less than 0.08% & conforming to I.S. 15622, of approved make, in all colours & shade, in skirting, riser of steps, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand), including grouting the joint with white cement & matching pigments etc. complete. Size of Tile 600x600 mm (Jhonson/Kajaria/Somany make) (Gas Chromatogram lab)	sqm	46.22		
3	Providing & fixing of PVC drain pipes for A/C waste water.				
3.1	1" pipe from outlet of A/C to main pipe to be fixed to wall. Proposed Length: 2x2.00 = <u>4.00</u> m	metre	4.00		
3.2	2" pipe for draining, to be laid below the flooring. Proposed Length: <u>10.00</u> m (Gas Chromatogram lab)	metre	10.00		
4	Providing & fixing square-mouth S.W.gully trap class SP-1 complete with C.I. grating masonry chamber with water tight C.I. cover with frame of 300x300 mm size (inside) the weight of cover to be not less than 4.50 kg & frame to be not less than 2.70 kg as per standard design: 100x100 mm size P type With common burnt clay F.P.S.(non modular) bricks of class designation 7.5 (Gas Chromatogram lab)	each	1 no.		
5	Providing & fixing factory made ISI marked steel glazed doors, windows & ventilators, side /top /centre hung, with beading & all members such as F7D, F4B, K11 B & K12 B etc. complete of standard rolled steel sections, joints mitred & flash butt welded & sash bars tenoned & riveted, including providing & fixing of hinges, pivots, including priming coat of approved steel primer, but excluding the cost of other fittings, complete all as per approved design, (sectional weight of only steel members shall be measured for				



	payment). Fixing with 15x3 mm lugs 10 cm long embedded in cement concrete block 15x10x10 cm of C.C. 1:3:6(1 Cement : 3 coarse sand : 6 graded stone aggregate 20 mm nominal size) (Gas Chromatogram lab)	kgs	25.00		
6	Providing & fixing glass panes with putty & glazing clips in steel doors, windows, clerestory windows, all complete with: 4.0 mm thick glass panes (Gas Chromatogram lab)	sqm	2.16		
7	Providing & fixing 12 mm thick prelaminated particle board flat pressed three layer or graded wood particle board conforming to IS: 12823 Grade I Type II, in panelling fixed in aluminium doors, windows shutters & partition frames with C.P. brass / stainless steel screws etc. complete as per architectural drawings & directions of engineer-in-charge. Pre-laminated particle board with decorative lamination on one side & balancing lamination on other side (Gas Chromatogram lab)	sqm	1.00		
8	Repair to existing aluminium Doors(with necessary material/ Hardware) i.e. problem of door Not closing properly, loosed Hinges etc. (Gas Chromatogram lab)	each	4nos.		
9	Demolishing brick work manually/ by mechanical means including stacking of serviceable material & disposal of unserviceable material(From First floor) within 100 metres lead as per direction of Engineer-in-charge. In cement mortar (Extension of Library Stack Area)	cum	6.39		
10	Dismantling doors, windows & clerestory windows(steel or wood) shutter including chowkhats, architrave, holdfasts etc. complete and stacking within 100 metres lead: Of area 3 sq. metres and below (Extension of Library Stack Area)	each	1 no.		
11	Disconnecting Electrical connections & removal of switch boards etc. (Extension of Library Stack Area)	L.S.	One Job		
12	Disposal of unwanted debris out of CRIDA campus. (Extension of Library Stack Area)	L.S.	One Job		
13	20 mm cement plaster of mix : 1:4(1 cement : 4 fine sand) (Extension of Library Stack Area)	sqm	8.04		
14	15 mm cement plaster 1:3 (1 cement: 3 coarse sand) finished with a floating coat of neat cement on the rough side of single or half brick wall. (Extension of Library Stack Area)	sqm	2.46		

15	Distempering with oil bound washable distemper of approved brand & manufacture to give an even shade : New work (two or more coats) over & including water thinnable priming coat with cement primer (Extension of Library Stack Area)	sqm	8.04		
16	Providing & fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections & other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia & size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred & jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P.brass / stainless steel screws, all complete as per architectural drawings & the directions of Engineer-in-charge. (Glazing, paneling & dash fasteners to be paid for separately): For fixed portion Anodised aluminium (anodised transparent or dyed to required shade according to IS: 1868, Minimum anodic coating of grade AC 15) 5x1.80x1.20 1x1.80x1.80	kgs kgs	36.00 8.50		
16.1	For shutters of doors, windows & ventilators including providing & fixing hinges/ pivots & making provision for fixing of fittings wherever required including the cost of EPDM rubber / neoprene gasket required (Fittings shall be paid for separately). Anodised aluminium(anodised transparent or dyed to required shade according to IS: 1868, Minimum anodic coating of grade AC 15) 5x1.80x1.20 1x1.80x1.80 (Library Area)	kgs kgs	20.00 6.00		
17	Providing & fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings & the directions of engineer-in-charge. (Cost of aluminium snap beading shall be paid in basic item): With float glass panes of 5.50 mm thickness (Library Area)	sqm	14.04		

18	Providing & laying Vitrified tiles(Double charged) in different sizes(thickness to be specified by the manufacturer), with water absorption less than 0.08% & conforming to IS: 15622, of approved brand & manufacturer, in all colours & shade, in skirting, riser of steps, laid with cement based high polymer modified quick set tile adhesive (water based) conforming to IS: 15477, in average 6 mm thickness, including grouting of joints (Payment for grouting of joints to be made separately). Size of Tile 600x600 mm (Jhonson/Kajaria/Somany make) (Data Bank Area and Room no:110)	sqm	37.24		
19	Removing white or colour wash by scrapping & sand papering & preparing the surface smooth including necessary repairs to scratches etc. complete. (Data Bank Area)	sqm	84.00		
20	Distempering with oil bound washable distemper of approved brand & manufacture to give an even shade: Old work (one or more coats) (Data Bank Area and Room no : 110)	sqm	129.90		
21	Dismantling stone slab flooring laid in cement mortar including stacking of serviceable material and disposal of unserviceable material within 100 metres lead. (Room no : 110)	sqm	One Job		
22	Removing dry or oil bound distemper, water proofing cement paint & the like by scrapping, sand papering & preparing the surface smooth including necessary repairs to scratches etc. complete. (Room no : 110)	sqm	45.90		

**Total `**