



भाकृअनुप - केन्द्रीय बारानी कृषि अनुसन्धान संस्थान

ICAR - Central Research Institute for Dryland Agriculture

संतोषनगर, सैदाबाद-पोस्ट हैदराबाद ५०००५९ Santoshnagar, Saidabad P.O. Hyderabad 500 059

040-24530161,24530163,24530224 Fax:040-24531802 www.crida.in Email : stores@crida.in



F. No: 9-1/(30)/2016/ST/NICRA

Date: 19.07.2016

To

Sub: Quotation is invited for Printing of Letter heads, Envelopes, Notepads, L shape card board folders- Reg.

Dear Sir (s),

Quotations are invited for following items cited below:

S. No	Name of the Items	Qty
1	Letter heads A4 size (multicolour) (each pad 100 pages) As per sample	10 pads
2	Envelopes with ICAR logo & text in single colour (blue) As per sample	1000 Nos.
3	Note pads (20 pages) As per sample	1000 Nos.
4	L shape card board paper folders As per sample	1000 Nos.


NOTE: Before quoting the rates please verify the samples of above items at this institute.

TERMS & CONDITIONS

- The last date for submission of quotation is on or before **08-08-2016**. Rates offered shall be F.O.R. CRIDA, Hyderabad
- Quotations should be sent by post only in a sealed cover addressed to the Director, Central Research Institute for Dry land Agriculture, Santoshnagar, Saidabad Post, Hyderabad - 500 059. The cover containing quotation should invariably be super scribed. The quotations in person by hand will not be accepted.
 - Enquiry F. No: 9-1/(30)/2016/ST/NICRA**
 - Due on 08-08-2016**
 - For Printing of Letter heads, Envelopes, Notepads, L shape card board folders**
- The quotation should remain open for acceptance for a period of 90 days from the date (due date).
- No advance payment/delivery against payment is permissible. However, the payment shall be arranged in 10 days from the date of submission of pre-receipted bill in triplicate along with stores.
- The rates quoted should be net payable for each item for delivery at the Institute at the address given above (inclusive of all taxes, packing, forwarding, transport, insurance and excluding rebate/discount etc.)
- This Institute is not in a position to supply any 'D' or 'C' forms.
- While quoting the rates please mention the following:
 - Approximate time for supply of stores from the date of placing order.
 - Guarantee/Warranty/Expiry period
 - In case you have got any rate contract with the DGS&D, the same may be indicated
 - Any other condition
- Any firm interested to see the samples may kindly contact Stores & Purchase Officer, CRIDA, Hyderabad

Quotation which do not conform to the above terms and conditions will not be considered. The Director, Central Research Institute for Dryland Agriculture, reserves the right to accept or reject any or all quotations without assigning any reasons thereof.

Yours Sincerely


(Er C V K N Rao)

Stores and Purchase Officer