



CENTRAL RESEARCH INSTITUTE FOR DRYLAND AGRICULTURE
(Indian Council of Agricultural Research)
Santoshnagar :: Saidabad Post :: Hyderabad - 500 059



**PROCEEDINGS OF THE PRE-BID CONFERENCE HELD ON 11.02.2013 AT 02.30 P.M. REGARDING
PROVIDING ASSISTANCE IN FARM, FIELD, LABORATORY AND OFFICE WORKS
ON JOB CONTRACT BASIS**

The following members attended :

1. Dr.G.R. Korwar, Head , DRM
2. Dr.K. Sami Reddy, Principal Scientist
3. Dr.K.L.Sharma, Principal Scientist
4. Dr.N.N. Reddy, Principal Scientist
5. Shri S.K.C. Bose, Senior Finance & Accounts Officer
6. Shri Ashish Roy, Chief Administrative Officer
7. Shri P. Pushpaker, Asst. Administrative Officer

The contractors who participated are as under :

1. Alfa Security
2. Arjun Associates
3. Giri's Facility Services
4. Anu Enterprises
5. Alumini Securities

The contractors were briefed about the nature of work required on job contract basis. For more clarity in the Annexure No. I to V, the nature of skills required was informed to the contractors activity-wise.

Since the activities will be varying from day to day and month to month, no fixed rates on monthly basis could be worked out. Under these circumstances, it was decided that the contractors may quote the rates to be paid on unit basis. These rates should include the basic wages, Variable Dearness Allowances, ESI, EPF, and other statutory provisions excluding service tax. The

contractor's commission should be highlighted separately activity-wise as shown in the format given below :

CHARTER OF DUTIES FOR ASSISTANCE IN

Sl.No.	Particulars	Details of work to be done	Job clarification	Rates to be paid per unit basis excluding service tax	Contractor's commission

The contractors were advised to visit the place of work for proper understanding of the job requirement and quote accordingly. For any clarification they are welcome to discuss during office hours by contacting the Farm Managers/ concerned officials.

The last date and time of submission of sealed tenders is 16th February, 2013 at 1430 hrs. and the bids will be opened at 1500 hrs.