



भाकृअनुप - केन्द्रीय बारानी कृषि अनुसन्धान संस्थान

ICAR - Central Research Institute for Dryland Agriculture

संतोषनगर, सैदाबाद-पोस्ट हैदराबाद ५०००५९ Santoshnagar, Saidabad P.O. Hyderabad 500 059

040-24530161, 24530163, 24530224 Fax: 040-24531802 www.crida.in Email: stores@crida.in



F. No: 3-(46)2005/2014-15(V)

Date: 29.04.2017

Sub: Quotation is invited for Hiring of vehicles - Reg.

Dear Sir (s),

Quotations are invited for following items cited below:

S. No	Type of vehicle	Rates
1	SUMO/TAVERA	Rates required as per enclosed format
2.	Multi utility vehicles (Innova & Xylo)	-do-
3.	Mini Sedan/hatch back vehicles (Swift, Toyota LIVA, I 20 and Excent)	-do-
4.	Mini BUS-22 Seater (TATA Eicher etc)	-do-
5.	BUS-40 Seater (TATA Eicher etc)	-do-
		Please see enclosed Annexure-I

TERMS & CONDITIONS

- The last date for submission of quotation is on or before **26-05-2017**. Rates offered shall be F.O.R. CRIDA, Hyderabad
- Quotations should be sent by post only in a sealed cover addressed to the Director, Central Research Institute for Dry land Agriculture, Santoshnagar, Saidabad Post, Hyderabad - 500 059. The cover containing quotation should invariably be super scribed. The quotations in person by hand will not be accepted.
 - Enquiry F. No: 3-(46)2005/2014-15(V)**
 - Due on 26-05-2017**
 - For Hiring of Vehicles**
- The quotation should remain open for acceptance for a period of 90 days from the date (due date)
- An earnest money of **Rs.5000/- (Rupees Five thousand only)** should be deposited in the form of Demand Draft / Banker's Cheque in favour of '**ICAR Unit - CRIDA**' payable at Hyderabad. The quotation will not be considered if earnest money is not deposited with the tenders.
- The earnest money would be refunded to all the unsuccessful bidders. For Successful bidders the earnest money would be refunded only after deposition the Security deposit/Performance Guarantee.
- An amount of Rs.20,000/- as Security Deposit (Performance Guarantee) in the form of DD/ PO/Bank Guarantee/FDR** is to be deposited by the successful Bidder only after receiving a communication from the Institute. In the event of non-deposition of the same within 15 days of the communication, the earnest money will be forfeited. In the event of any default of performance or conditions of supply, the security deposit will be forfeited.

8. The successful bidder has to enter into an agreement on non-judicial stamp paper of Rs.100/-(Rupees one Hundred only) which has to be signed before implementing the contract.
9. Decision of Director, CRIDA is final and legally binding on all disputes matters.
10. **Identification of Personnel:** The names and designations with due signatures of the personnel to be engaged by you for this contract should be made available to CRIDA for Scrutiny of perusal. They should bear proper identity card issued by the firm whenever they enter the premises of the CRIDA.
11. The vehicle is likely to be operated in Telangana districts within the radius of 300 KMs to meet the peak season requirement of scientists visiting the fields. But liable for all India coverage occasionally as and when required.
12. The Driver shall maintain log sheets/log book with specific recommendations of the indenting officer, the purpose of journey under taken, and should be immediately got verification of officer-in-charge (vehicles) after completion of journey.
13. No tips shall be paid to the driver under any circumstances. Demanding or accepting of any such remuneration of tips will render the contract to be cancelled with immediate effect.
14. This institute will in no way be responsible for any loss, theft confiscation accidental damage etc, of the vehicle.
15. The kilo meter of the vehicle supplied should be free of defects and accurate enough to indicate correct distance covered and in good working condition Non-functioning/defective Milo meter shall attract for imposing penalty at the discretion of Director, CRIDA, Hyderabad.
16. The Driver should possess minimum 5 years experience, in field with valid driving license and R.C Book. In the event of breakdown of the vehicle on duty enroute a replacement vehicles should be deputed immediately. In case the transport agency failed to provide the replacement vehicle immediately an alternate arrangement will be made by CRIDA and expenditure to be incurred for such arrangement should be borne by the transport agency.
17. Payment will be made within 4 weeks from the date of submission of bill. The bills may be prepared in the name of Director, CRIDA, Hyderabad, in triplicate and submitted along with advance stamped receipt and log sheet/books.
18. The rate contract shall remain valid for a period of one year from effective date of approval. However, the contract can be extended for further Period subject to mutual agreement. The contract can be terminated by giving 45 days notice from either side.
19. All vehicles, personnel and their, bag and baggage connected with the contract shall be liable for physical search both at the time of entry and exit of the campus. The Driver should present himself along with vehicle every time at the security gate for security check.
20. CRIDA shall not be responsible for any injury or loss of life may arise while operating this contract. Hence, in case of such injury or loss of life any compensation or expenditure towards treatment shall be the sole responsibility of the transport agency.
21. **Termination of the Contract:** Under normal conditions, the contract shall be terminated by one month notice in writing from either side. If the services are not satisfactory without valid reason, the Contract will be terminated by the CRIDA at any stage. However, Director, CRIDA will have the right to terminate the contract any stage without assigning any reason.

22. **Taxes to be deducted at Source:** Income Tax, Service Tax and other statutory levies applicable to such contracts/services will be deducted at source, as per the rate applicable at the time of payment
23. **Income Tax:** The firm/travels should submit income-tax returns of previous 5 years 2014-15, 2015-16 & 2016-17 along with the tender documents.
24. The drivers on duty shall always have a Cell Phone with them for communication. The Cell phone numbers should be made available to the Transport Officer. Notwithstanding anything contained herein above, the contract shall be terminated by CRIDA for violation by you of any of the terms, conditions and covenants set out above in which case you shall not be entitled to any compensation on any count whatsoever.
25. Batta for drivers is applicable for journeys involving night halt at outstation (per day i.e. 24 hours) only.
26. Charges for parking, tollgate, interstate permit etc, initially shall be paid by the agency and seek reimbursement.
27. All disputes arising out of this contract shall be subject to the jurisdiction of courts in Hyderabad.
28. **Bidder Eligibility Conditions & Qualifying Criteria.**
- The bidder should have their office located in Hyderabad with sufficient manpower and drivers with driving licenses to drive the vehicles.
 - The bidder should own sufficient vehicles, registered as commercial vehicles with yellow Plate Number/Taxi Numbers and the copy of Registration Certificate to be enclosed along with the Quotation.
 - The vehicles offered by the firm should not be more than 3 years old and in good running condition.
 - The firm should be in the similar business for the last 5 years and providing services to at least two state Govt./ Central Govt./ Other Agencies. The proof of agreement/contract to be enclosed along with the quotation.
 - The vehicles are to be commercially registered with the concerned RTA
 - The bidder should be Registered with the appropriate authorities such as Dept., of Tourism/State RTA, etc., as the authorized Taxi/Tour Operator/ Transport.
29. Rate once finalized will be fixed at least for a period of one year. Upward change in rates will not be considered due to any hike in petrol/diesel/CNG prices or taxes.
30. All the Vehicles should be covered under Comprehensive insurance. In circumstances where the hire vehicle is involved in an accident resulting in loss or damage to property or life with respect to vehicle, driver, passenger or any third party as per the liability under relevant sections of Indian Motor Vehicle Act and IPC, the hiring authority shall have no responsibility of whatsoever and will not entertain any claim in this regard under the said provision of the Law. The sole responsibility for any legal or financial implication would vest with the contractor.
31. The engagement and employment of drivers and payment of wages to them as per existing provisions of various labour laws and regulations is the sole responsibility of the contractor.
32. As and when demanded, the contractor shall submit the proof of Service Tax/ESI/EPF deposits and any other document confirming the proof of subscription/payment applicable as per rules.

33. The firm shall not assign or sublet the work or any part of it to any other person or party.
34. The tender is not transferable.

35. **Arbitration:** If any difference arises concerning this agreement, its interpretation on the payment to be made there under, the same shall be settled by mutual consultations and negotiations. If attempts for conciliation do not yield any results within a period of 30 days, either or the parties may make a request to the other party for submission of the dispute for decision by an arbitral tribunal containing Sole Arbitrator to be appointed by the Director, CRIDA. The arbitration proceedings shall take place at Hyderabad or at such other place as decided by the Director, CRIDA. The provisions of Arbitration and Conciliation Act, 1996 and the rules framed there under and in force shall be applicable to such proceedings.

Quotation which do not conform to the above terms and conditions will not be considered. The Director, Central Research Institute for Dryland Agriculture, reserves the right to accept or reject any or all quotations without assigning any reasons thereof.

Yours Sincerely



(Er C V K N Rao)
Stores and Purchase Officer

Annexure-I

The bidder has to submit quotation in the following proforma.

S. No	Type of vehicle	Rate for 150 KM- 15-Hrs	Rate for 100 KM- 10-Hrs	Rate for 50 KM- 05-Hrs	Rate per day Maximum –KM- 300 (24 hrs)	Rate for One-month 2500 KM	Driver Bhatta per day
1	SUMO/TAVERA						
	Rate for extra KM						
	Rate for Extra Hour						
2.	Multi utility vehicles (Innova & Xylo)						
	Rate for extra KM						
	Rate for Extra Hour						
3.	Mini Sedan/hatch back vehicles (Swift, Toyota LIVA, I 20 and Excent)						
	Rate for extra KM						
	Rate for Extra Hour						
4.	Mini BUS-22 Seater (TATA Eicher etc)						
	Rate for extra KM						
	Rate for Extra Hour						
5.	BUS-40 Seater (TATA Eicher etc)						
	Rate for extra KM						
	Rate for Extra Hour						

