



भाकअनुप - केन्द्रीय बारानी कृषि अनुसन्धान संस्थान
ICAR - Central Research Institute for Dryland Agriculture

संतोषनगर, सादबाद-पोस्ट हैदराबाद ५०००५९ Santoshnagar, Saidabad P.O. Hyderabad 500 059
040-24530161, 24530163, 24530224 Ext 243, Fax: 040-24531802 www.crida.in Email:
store.crida@icar.gov.in



F. No: 2-1/(99)/2020-21/SP
Date:11-02-2021

Tender Enquiry for Supply of "Zinc sulphate Heptahydrate 21% Zn Agriculture Grade"

On behalf of the Director, ICAR-CRIDA invites **Online** Tenders under Two Bid System (Technical and Financial separately) for " Zinc sulphate Heptahydrate 21% Zn Agriculture Grade ".

Sl.No.	Name of the Item and specification	Qty
1.	Zinc sulphate Heptahydrate 21% Zn Agriculture Grade, as per the Fertilizer control order 1985, 10kg bags	1000 No.

TERMS & CONDITIONS

- Submission:** Only bids received on e-procurement portal will be considered for opening. Bids in any physical form sent through fax/email/courier/post/delivered personally will not be considered.
- Download of Tender Document:** Tender Document with full details can be downloaded from CRIDA Website (<http://www.icar-crida.in/>) or the Government of India, Central Public Procurement Portal (<http://www.eprocure.gov.in>) and in such cases, participation in the tender will be subject to remittance of the prescribed Bid Security along with the Technical and financial Bids (BOQ).
- Tender ID:** Shall be notified on the website (<http://www.icar-crida.in/>)
- Suppliers who desire to participate in such tenders in future may bring it to the notice of Procuring Entity and may register in CPPP through DSC
- The bidders should have a valid registration of the firm with GOI/any state govt.
- This institute will not be responsible for any delay in enrollment or submission of the offer/uploading the offer on above mentioned e-procurement portal for any reason whatsoever. Hence vendors are advised to register in the e-procurement website <https://eprocure.gov.in> & enroll their Digital Signature Certificate (Class – II or above) and upload their quotations well in advance to avoid last minute problems.
- Bid Security:** Bid Security (also known as Earnest Money) is to be deposited by all the bidders except those firms which have valid exemption from submitting such security amount with a valid certificate, issued by Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or registered with the Central Purchase Organization or the concerned Ministry or Department. The bidders should furnish bid security of Rs. 20000/- (twenty thousand rupees only) along with their bids or **bid security declaration form as per the annexure 1.**
- Delivery Schedule:** Unless otherwise specified, No 'part supply' is allowed. Specific mention should be made as to whether delivery will be from ready stock

or will have to be imported / acquired and in the latter case the time required for delivery after purchase order is placed should be indicated clearly.

9. **Payment:** No advance payment is permissible. Payment will be made only after supply of equipment" is accepted by the indenter after successful, installation and commissioning of the equipment. Our normal payment terms are within 30 (thirty) days on receipt and acceptance of material at our site in good condition.
10. **Place of delivery:** Supply is to be done at **ICAR-CRIDA, Santoshnagar, Hyderabad 500059**
11. **Shipment:** Supply is to be made securely packed at supplier's risk and transportation.
12. Attested copies of Document regarding registration /Certificate of incorporation of the firm issued by the appropriate government to be enclosed
13. This Institute is exempted from payment of Customs charges Vide Govt. of India, Ministry of Science and Technology, Dept. of Scientific and Industrial Research, vide Letter No. **TU/V/RG-CDE (372)/2016, dated 18-10-2016 (Valid up to 31-08-2021).**
14. Manufacturer's name and country of origin of materials offered must be clearly specified. Please quote whether your organization is large scale industry or small scale industry. If you have NSIC/MSME/MSI/DGS&D Certificate, please attach it to the quotation. Mention your registration details.
15. Make/brand of the item shall be stated wherever applicable.
16. All supplies are subject to inspection and approval before acceptance. Manufacturer/ supplier warranty certificates and manufacturer/Government approved lab test certificate shall be furnished along with the supply, wherever applicable.
17. The Director of the institute reserves the right to modify the quantity specified in this enquiry. The prices quoted should be firm till the supplies are completed. Please quote the rates in words and figures. Rates quoted should be inclusive of all transportation, installation and commissioning of the supply and any other charges. Price quoted should be net and valid for a minimum period of **120 days** from the date of opening of the quotation.
18. No part supply is accepted. Guarantee/Warranty/Expiry period should clearly indicated
19. Payment of GST is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding CGST/SGST is recorded in the quotation, the CGST/SGST will be considered as included
20. Delivery period required for supplying the material should be invariably specified in the quotation. Technical specification should be clearly indicated.
21. **Acceptance of tender:** Director, CRIDA reserves the right to accept or reject any of the tenders either in part or in full without assigning any reason thereof.
22. **Specifications:** The firm should be either **original manufacturer or authorized agency for distribution** for a manufacturer. Full specifications of the item quoted should be indicated in the tender along with illustrated pamphlets, drawings etc. wherever available. The supplier has to submit the compliance statement on the technical specifications in the prescribed format enclosed to this schedule.
23. If the deliveries are not maintained and due to that account Procuring Entity is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.
24. **Liquidated damages:** In case your quotation is accepted and order is placed on you, the supply against the order should be made completely within the period stipulated in the order. The Government of India reserves the right to recover any loss sustained due to delayed delivery by way of penalty. Failure to supply the material within the stipulated period shall entitle Procuring Entity for the imposition of penalty without assigning any reasons @ 1/2% (half percent) of the total value of the item covered in order as penalty per day subject to a

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- maximum of 5% (five percent) unless extension is obtained in writing from the office on valid ground before expiry of delivery period.
25. Damaged items with missing accessories will not be accepted by this institute.
26. Any Supplier found to have cheated by supplying old items/equipments and defaulted in supplying store items even on extended time limit without reasonable grounds, will be liable for blacklisting besides imposition of penalty to the tune ICAR Unit may deem fit.
27. **Dispute clause:** Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at **Hyderabad** only.
28. The tender document should invariably be filled in and duly signed by the authorized signatory by affixing the company/firm seal on every page of tender and the terms and conditions should strictly be followed before submitting the tender.
29. Quotation which does not conform to the above terms and conditions will not be considered. The Director, Central Research Institute for Dry land Agriculture, reserves the right to accept or reject any or all quotations without assigning any reasons thereof.
30. The firm should give the complete information in technical bid whether the quoted amount in financial bid includes optional items (if any) are not.

Yours Sincerely

Assistant Administrative Officer

<http://www.icar-crida.res.in/> Email: store.crida@icar.gov.in Phone: (040) 24530161,
Extn (306/223) 24532077, 24530157 Fax No. 91-040- 24531802

CHECK LIST

Give page numbers to the tender document and all enclosures and also verify the following documents before submission of the tender in the sequence listed below, to avoid rejection or disqualification of your tender.

**PLEASE NOTE THAT ALL RELATED PHOTO COPIES REQUIRED TO BE
ENCLOSED WITH THE TENDER DOCUMENT AS A PROOF**

S.No	List of the Documents to be enclosed with the Tender	Page No.	Needs to be enclosed (Yes/No)
1.	The entire original tender document with seal and signature on each page		
2.	Bid Security copy or a copy of MSME/NSIC certificate or a copy of bid security declaration duly attested		
3.	Firm registration /Certificate of incorporation of the firm issued by the appropriate government to be enclosed.		
4	Tender acceptance letter		
5	Technical bid and technical literature of the product quoted		
7	Documents showing the firm/company's audited financial statements for any two years out of last five financial years duly attested by Chartered Accountant to be enclosed		
8	Certificates of GST of the firm		
9	Self-attested Income Tax returns of any two years out of last five financial years to be enclosed.		
10	Relevant supporting documents of manufacturer or an (OEM) authorization letter for distribution.		
Total pages of your entire Tender Document including Enclosures		No.of Total Pages : _____	

Certified that the above information is correct and the firm is willing to accept all the terms and conditions of the tender document.

Signature and Seal of the Bidder:

Business Address: _____

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Tender Acceptance Letter
(To be filled by bidder on firm/Company Letter Head)

To
The Director
Central Research Institute for Dry Land Agriculture

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender/Work: _____

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: _____ as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which will form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organizations related to this tender too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our firm/company has not been blacklisted /debarred by any Govt. Department/Public Sector undertaking.
6. I / We certify that all information furnished by the our firm/company is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,
(Signature of the Bidder, with Official Seal)

Bid Securing Declaration Form

Date: _____
Tender No. _____

To
The Director
ICAR-Central Research Institute for Dry Land Agriculture

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

1. have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
2. having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

In the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder) Dated
on _____ day of _____ (insert date of signing)

Firm / company / Corporate Seal (where appropriate)