



NOTICE INVITING TENDERS

F.No: 2-1/(02)/2021-22/SP

Date: 09.06.2022

TENDER ENQUIRY FOR "Supply of Chemicals, Glassware, Plasticware and other Laboratory Consumables on Annual Rate Contract" at CRIDA



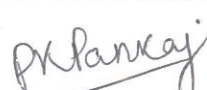
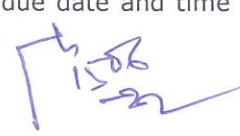
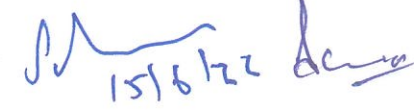
CRIDA is a premier publicly funded Research Institute on Dryland Agriculture under the Indian Council of Agricultural Research (ICAR), DARE, Ministry of Agriculture, and Government of India. The Director, CRIDA, Santoshnagar, Hyderabad - 500 059, Telangana, India, invites **e-tenders** for **"Supply of Chemicals, Glassware and Plastic ware and other Laboratory Consumables on Annual Rate Contract"**, in open bid system from eligible bidders/reputed manufacturers/ authorized dealers/suppliers.

I. GENERAL TERMS & CONDITIONS

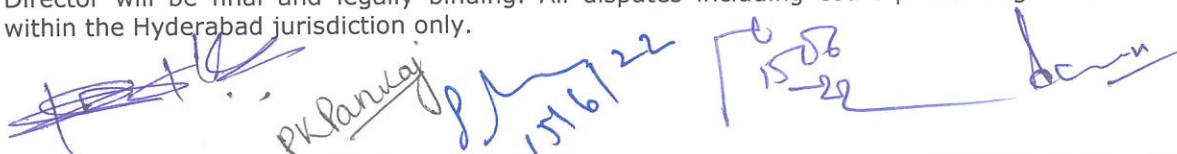
- 1 Tender Documents:** Tender Document with full details can be downloaded from CRIDA Website (<http://www.icar-crida.res.in>) or the Government of India, Central Public Procurement Portal (<https://eprocure.gov.in>) and in such cases, participation in the tender will be subject to remittance of the prescribed **EMD/Bid security declaration** along with the Technical Bids.
- 2 Submission:** Only bids received on e-procurement portal will be considered for opening. Bids in any physical form sent through fax/email/courier/post/delivered personally will not be considered.
- 3 Bid Security:** Bid Security (also known as Earnest Money) is to be deposited by all the bidders except Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or registered with the Central Purchase Organization. The bid security will be accepted in the form of Demand Draft, Fixed Deposit Receipt, Banker's cheque. The bid security is normally to remain valid for a period of forty-five days beyond the final bid validity period (no interest shall be paid on the EMD amount). Bid securities of the unsuccessful bidders shall be returned. Original DD/FDR/BC etc. must be delivered to CRIDA on or before last date /time of bid submission without which the bids will not be considered.

Description of Item	Tender cost (₹)	EMD (₹)
Supply of " Chemicals, Glassware, Plasticware and other Laboratory Consumables on Annual Rate Contract"	Free if downloaded from website	5,000/-

- 4 Exemption to Bid security:** Bid security exemption is allowed on submission of MSME/NSIC certificate or BID security declaration form as per Annexure "I" along with technical bid, duly signed by the firm.
- 5 Delivery Schedule:** Unless otherwise specified, no 'part supply' is allowed. Delivery has to be made within 30 days from date of issue of supply order.
- 6 Technical Bid:** The bidders should submit the technical bids consisting of all technical specifications in online mode only, i.e. through CPP portal.
- 7 Financial bids/RC catalogue (3 sets of printed Price list):** The bidders are hereby informed to send the financial quote details/ catalogues **through courier/post or hand delivery** with proper superscription on the cover as "Rate contract for **Supply of Chemicals, Glassware, Plasticware and other Laboratory Consumables** " to the Office of Director, CRIDA, Santoshnagar, Saidabad PO, Hyderabad - 500 059, Telangana on or before the due date and time indicated in the CPPP portal. **Discount offered should quoted in prescribed BOQ in CPPP.** Tenders without 3 sets of printed and bound price list are liable to be rejected.
- 8 Due Date:** Tenders/RC catalogues received after due date and time will not be considered. The Institute will not be responsible for postal delays.











- 9 Payment:** No advance payment is permissible. Payment will be made only after supply and satisfactory acceptance of stores by the Stores and Purchase Officer, within 30 days.
- 10 Point of Delivery:** Stores Section, ICAR - Central Research Institute for Dryland Agriculture, Santoshnagar, Saidabad PO, Hyderabad - 500 059, Telangana.
- 11** The discount offered to CRIDA shall be the highest possible and should not be less than that offered to any other Govt. / Private Sector.
- 12 Liquidated Damage:** If you fail to deliver any or all of the goods within the delivery period specified above, after award of contract, a sum equivalent to **0.5%** of the contract price per week or part thereof off delay until actual delivery shall be deducted from the bill up to a maximum deduction of **10%** of the contract price. Once the maximum is reached, termination of the contract may be considered.
- 13 Period of Validity:** The validity of price list shall be generally valid for a minimum period of **One Year** from the date of issue of Rate contract order. The validity may be extended with mutual consent if required. In case validity is offered for a shorter period, the date of validity may be clearly mentioned at **Sl. No.4** in the Technical Bid.
- 14 Rates:** Rates should be quoted in the prescribed Price Schedule in Indian Rupees only.
- 15 Indigenous items:** Articles of indigenous origin are required except where specified otherwise. Where indigenous make is not available foreign made articles can be quoted for, provided, payment is acceptable in Indian currency.
- 16 Shipment:** Supply is to be made at ICAR-CRIDA, Santoshnagar, Saidabad PO, Hyderabad - 500059, at supplier's risk.
- 17** This Institute is exempted from payment of Custom duty vide Govt. of India, Ministry of Science and Technology, Dept. of Scientific and Industrial Research, vide Letter No. **TU/V/RG-CDE(372)/2016 Dated 08th March, 2022 Valid up to 31-08-2026.**
- 18 Supply Support and material expiry date:** Comprehensive supply support from the original manufacturer/ recommended authorized supplier has to be provided for resolving any supply / quality related issues. However, the manufacturer's expiry date of material shall exceed the rate contract period. Original manufacturers expiry date which is greater than the rate contract time should be extended accordingly.
- 19 Enquiries on tender:** Any enquiry regarding the tenders will not be entertained once the tenders are opened.
- 20 Acceptance of tender:** Director, CRIDA reserves the right to accept or reject any of the tenders either in part or in full without assigning any reason thereof.
- 21 Quantities:** Director, CRIDA reserves the right to reduce or increase the quantity at the time of placing the Purchase Order.
- 22 Rejection of tenders:** Tenders not complying with the above conditions are liable to be rejected.
- 23 Other conditions:**
- a. Late submission of tenders & unsigned tenders shall not be entertained at any cost after specified date & time as indicated.
 - b. In the event of the date & time specified for tender receipt being declared as a closed holiday for purchaser's office, the due date for submission of tenders will be the following working day at the specified timings.
 - c. The tender document should invariably be filled in and duly signed by the authorized signatory by affixing the company/firm seal on every page of tender and the terms and conditions should strictly be followed before submitting the tender.
- 24** Director, CRIDA reserves the right to accept or reject any or all the tenders. Decision of the Director will be final and legally binding. All disputes including court proceedings shall be settled within the Hyderabad jurisdiction only.



II. OPERATION OF TERMS & CONDITIONS FOR RATE CONTRACT

1. No laboratory equipment, apparatus, Gel electrophoresis etc. are covered under the rate Contract.
2. No analytical services etc. are covered under the rate Contract.
3. The packing, freight, forwarding, insurance charges, if any, will be borne by the supplier. Similarly, any loss, damage, pilferage etc. of the material on transit will be sole responsibility of the supplier. The defective supply, damage(s) if any is to be replaced by the supplier within 7 days inclusive of freight/transport charges.
4. The delivery will be made on F.O.R. basis to ICAR - CRIDA, Santoshnagar, Saidabad PO, Hyderabad - 500059.
5. The supply of material will have to be completed within 30 days from the date of issue of purchase order. The liquidated charges @ 0.5% percent per week shall be imposed if supply is made after expiry of delivery period subject to maximum 10% of the total value of order. After 10 weeks' orders shall stand cancelled, with forfeiting of bid security and blacklisting of firm.
6. No payment will be made in advance. Payment will be released within 30 days through the mode of e-payment only after receiving goods in full and in satisfactory condition. Triplicate pre-receipted bills on a revenue stamp, where required should be sent to The Director, ICAR-CRIDA, Santoshnagar, Saidabad PO, Hyderabad - 500059, for payment. No interest will be payable in case of delay in payments.
7. Payment will be made according to the price list as accepted by the Institute under rate contract and no price revision in rate (on higher side) will be accepted during the period of rate contract.
8. The goods supplied should be securely packed to avoid damages etc., in transit.
9. Supply should be made from the latest batch of production with maximum life period in original packing.
10. The Director, CRIDA reserves the right to cancel the rate contract at any time without assigning any reason.
11. A certificate is also to be given by the firm that the current effective price list supplied is the only one in circulation and is same for all departments/Dealers/franchisees throughout India.
12. In case of discrepancy between unit price and total price, the unit price shall prevail.
13. Wherever applicable, minimum warranty should be one year.
14. Price list once submitted with the tender will not be changed during the period of Rate Contract
15. The complete Tender Technical Bid should be submitted through online mode only. Bid Security, if any, and financial catalogue should be addressed & sent to the Director, ICAR-CRIDA, Santoshnagar, Saidabad P.O. Hyderabad-500059 before closing date and time of the tender positively through Registered Post/Speed Post/ Courier etc.

   
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III.

Tender Acceptance Letter (To be filled by bidder on firm/Company Letter Head)

To
The Director
ICAR-Central Research Institute for Dryland Agriculture
Santoshnagar, Hyderabad

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender/Work: _____

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) _____ namely: _____ as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which will form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigenda issued from time to time by your department/ organization related to this tender too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigenda in its totality / entirety.
5. I / We do hereby declare that our firm/company has not been blacklisted /debarred by any Govt. Department/Public Sector undertaking.
6. I / We certify that all information furnished by our firm/company is true & correct and in the event of the information being found to be incorrect/untrue or found violated, then your department/organization can, without giving any notice or reason therefore, summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,
(Signature of the Bidder, with Official Seal)

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15/11/22
PK Panwar

IV. TECHNICAL BID

Sl no	Particular	Remarks
1	(i) Name & full address of the participating firm (ii) State whether the participating firm is OEM or Authorized dealer_____ (iii) If authorized dealer, state whether valid authorization letter issued by OEM enclosed or not_____	Address of OEM FIRM _____ Email: _____ Ph: _____ Address of authorized dealer(s): _____ Email: _____ Ph: _____
2	Item/material for which rate contract offered (Please strike off whichever is not applicable) (a) Chemicals (b) Glassware (c) Plasticware (d) Other Laboratory consumables	
3	GST % Rates applicable for (a) Chemicals (b) Glassware (c) Plasticware (d) Other Laboratory consumables	
4	Date of validity of the price list furnished with the tender	
5	State whether you are currently banned/blacklisted by any Ministry/Dept. of Central Govt. or any State Govt. If so, give details. (bids of blacklisted firms shall not be entertained)	
7	Name & full address of your Banker for e-payment a) Bank A/c No. b) Bank Name c) Branch Name d) IFSC Code	

Date:

Signature of the Applicant

15/8/22

PK Bhatnagar 15/6/22

V. CHECK LIST

Please give page numbers to the tender document and all enclosures and also verify the following documents before submission of the tender in the sequence listed below, to avoid rejection or disqualification of your tender.

ALL RELEVANT PHOTOCOPIES SHOULD BE ENCLOSED WITH THE TENDER AS PROOF

NOTE: Documents submitted must be of the firm participating in the bid. If an authorized agency is participating in the bid, qualifying documents should be of the agency and not of the principals/manufacturers.

S.No	List of the Documents to be enclosed with the Tender	Page No.	Enclosed (Yes/No)
1.	The entire original tender document with seal and signature on each page		
2.	Bid Security copy or a copy of MSME/NSIC certificate or a copy of bid security declaration.		
3.	The participating firm's registration /Certificate of incorporation issued by the appropriate government.		
4.	Tender acceptance letter		
5.	Participating Firm's/company's audited financial statements showing the annual turnover to be at least Rupees one Crore per annum for any two years out of last five financial years, duly attested by Chartered Accountant		
6.	Certificate of GST of the participating firm		
7.	Participating firm's Income Tax returns of any two years out of last five financial years		
8.	OEM authorization letter for distribution/sales in case the participating firm is an authorized agent		
Total pages of entire Tender Document including enclosures			

Certified that the above information is correct and we accept all the terms and conditions of the tender document.

Signature and Seal of the Bidder: _____

Business Address: _____

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15/10/22
PK Ranvijay

Annexure 1: Bid Securing Declaration Form

Date: _____
Tender No. _____

To

The Director
ICAR-Central Research Institute for Dryland Agriculture
Hyderabad

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

1. have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
2. having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: _____ (insert signature of person whose name and capacity are shown)

In the capacity of _____ (insert legal capacity of person signing the Bid Securing Declaration)

Name: _____ (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for and on behalf of (insert complete name of Bidder) Dated on _____ day of _____ (insert date of signing)

Firm / company / Corporate Seal (where appropriate)

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15/11/22
PK Panikaj

**Annexure 2: FINANCIAL BID
(TO BE SUBMITTED IN BOQ SEPARATELY)**

PRICE SCHEDULE for Schedule – I
(To be filled in by the bidder duly printed on their letterhead)

Schedule	Description of the goods offered
Schedule-I	"Chemicals, Glassware, Plasticware and Other Laboratory Consumables on Annual Rate Contract"
1	Discount offered on catalog prices (a) Chemicals _____ % (b) Glassware _____ % (c) Plasticware _____ % (d) Other Laboratory consumables _____ %

Bidder Name _____

Signature: _____

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15/6/22

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