Walk-in-Interview for filling up temporary positions of Administrative Staff under NICRA

ICAR - Central Research Institute for Dryland Agriculture (CRIDA), Hyderabad requires manpower on contract basis for filling up the temporary positions of Administrative Staff, to work in administrative / procurement / accounts sections, under the project National Innovations on Climate Resilient Agriculture (NICRA), initially for a period upto 31.03.2016. The scope of work includes clerical and computer assistance.

Sl. No.	Name of the position	Number of vacancies	Qualifications	Experience	Remuneration	Age limit
01	Administrative Staff [Administration]	04 Nos.	Graduation in any discipline with working knowledge of computer [MS Office / Database Management]	Two years of relevant work experience in administrative / procurement / accounts work	Rs. 15,000/- per month [consolidated]	18-45 years
02	Administrative Staff [Procurement]	01 No.				
03	Administrative Staff [Accounts]	04 Nos.	B.Com with working knowledge of computer [MS Office / Database Management]			

Eligible candidates may attend a walk-in-interview on Monday, 24th August, 2015 at 1000 hrs at IGH, CRIDA campus, Santoshnagar, Hyderabad - 500 059. The candidates should bring their application in the prescribed format (attached) along with original and attested copies of documents related to age, qualifications, experience etc. Candidate must produce all certificates in original at the time of verification before attending the interview. Applicants should report at **0930 hrs** for screening of applications at IGH, CRIDA campus. No application form shall be made available at the venue of walk-in-interview as it is already available in CRIDA website. The place of work will be CRIDA, Hyderabad. The positions are purely temporary and co-terminus with the project. No TA/DA will be paid for attending the interview.

Director