

ICAR-CENTRAL RESEARCH INSTITUTE FOR DRYLAND AGRICULTURE
SANTOSH NAGAR, HYDERABAD 500059 (TELANGANA)

F. No: 1-9(1)/2024-25/Estt.I

Dated: 24.07.2024

OFFICE ORDER

Sub: Nomination of different Officer-in-charges / Scientist-in-charges – reg.

Various Officers/Scientists were designated as In-charges of different Administrative/ Scientific units/ Sections or as the Nodal Officer of different responsibilities for different purposes and smooth functioning of the Institute, vide office order of even number dated 05.10.2023. Due to retirements/transfers/promotions/joining of Officers/Scientists there has been few changes in the nominations. Accordingly, the updated list of Section Incharges / Nodal Officers as on date, is given below, for information:-

UPDATED LIST OF SECTIONAL IN-CHARGES / NODAL OFFICERS AS ON 24.07.2024

Responsibilities/Duties	In-Charge / Nodal Officer	Link Officer(s)
<i>Rajbhasha Adhikaari</i>	Shri B.K. Sinha, CAO (SG)	Dr. SR Yadav, DD (OL) / AO (Estt)
I/c Guest House	Shri K. Gowtham Reddy, AAO	Shri K. Narsimha, AAO
I/c KVK Farmer's Hostel	Head, KVK	Dr. S. Vijaya Kumar, CTO
I/c Estate & Works	AAO (Coordination)	AAO (S&P)
I/c Vehicles	Shri K. Narsimha, AAO	Shri Ahmed Pasha, TO
Scientist I/c Landscaping	Dr. AGK Reddy, Senior Scientist	Dr. Bharath K. Alam, Scientist
I/c Housekeeping Services	AAO (Coordination)	AAO (S&P)
I/c Security Services	AAO (Coordination)	AAO (S&P)
I/c Library	Dr. K. Salini, Senior Scientist	Dr. Pushpanjali, Scientist
I/c ITMU Cell	Dr. Arun K. Shanker, Pr. Scientist	Dr. Basudeb Sarkar, Pr. Scientist
I/c PME Cell	Dr. Prabhat Kumar Pankaj, Pr. Sci.	
Scientist I/c, GRF	Dr. DBV Ramana, Principal Scientist	Dr. I. Srinivas, Principal Scientist
Scientist I/c, HRF	Dr. I. Srinivas, Principal Scientist	Dr. DBV Ramana, Principal Scientist
I/c Sports Activities	Dr MA Sarath Chandran, Sr. Scientist	Er Dhimate Ashish Satish, Scientist
CPIO	Shri V. Sanu, AO	Smt. D. Kalpana, AAO
RTI First Appellate Authority	Dr. S.K. Bal, PC, AICRPAM	
Transparency Officer	Shri B.K. Sinha, CAO (SG)	Shri Amit Srivastava, CTO
Nodal Officer, STC (TSP)	Dr Manoranjan Kumar, Pr. Scientist	Dr Bharath K. Alam, Scientist
Nodal Officer (SCSP)	Dr TV Prasad, Principal Scientist	Dr K Sreedevi Shankar, Pr. Scientist
Liaison Officer, SC	Dr. K B Sridhar, Senior Scientist	AO (Estt.)
Liaison Officer, ST	Dr. C N Anshida Beevi, Scientist	AO (Estt.)
Liaison Officer, OBCs	Dr. Sumanta Kundu, Scientist	AO (Estt.)
Scientist I/c KVK	Head, KVK	Dr. KB Sridhar, Senior Scientist
Nodal Officer, PwD	Dr. AGK Reddy, Senior Scientist	CAO (SG)
I/c Public Relation Unit	Dr. R. Nagarjuna Kumar, Pr. Scientist	Dr. Jagriti Rohit, Scientist
I/c Women's Cell	Dr. V. Visha Kumari, Senior Scientist	Dr. Savitha Santosh, Scientist
I/c HRD Cell	Dr. K. Nagasree, Principal Scientist	Dr. CN Anshida Beevi, Scientist
Welfare Officer	Shri B.K. Sinha, CAO (SG)	AO (Estt.)
I/c Legal Cell	Shri B.K. Sinha, CAO (SG)	AO (Estt.)

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Responsibilities/Duties	In-Charge / Nodal Officer	Link Officer(s)
Nodal Officer, CPGRAMS/ Institute Grievance Officer	Dr. Prabhat K. Pankaj, Pr. Scientist (for Scientific & Technical matters) AO (Estt.) (for General/ Administrative matters)	
Nodal Officer, Swachh Bharath Activities	Dr. R. Nagarjuna Kumar, Pr. Sci.	
Nodal Officer Yoga	Dr. CN Anshida Beevi, Scientist	
I/c PG Students Cell	Dr. G. Ravindra Chary, Pr. Scientist	Dr. M. Bhargavi, Scientist
I/c UG Students Cell	Dr. K. Nagasree, Principal Scientist	Dr V. Girija Veni, Senior Scientist
I/c AKMU	Dr. N. Ravi Kumar, Pr. Scientist	Dr. R. Nagarjuna Kumar, Pr. Sci.
I/c Protocol Officer	Dr MA Sarath Chandran, Sr. Sci.	Shri Amit Srivastava, CTO
ICAR-ERP	Overall Master In-charge Dr. N. Ravi Kumar, Pr. Scientist Nodal Officer: CAO (SG)	AO (Estt.)
Nodal Officer, PFMS	Shri NVRN Murty, CF&AO	DDO
Nodal Officer, GeM	Shri B.K. Sinha, CAO (SG)	AAO (S&P)
Nodal Officer, SPARROW	Smt G.M. Shashi Rekha, PA	
eHRMS	Super Admn: CAO (SG) Nodal Officer: Shri P. Santhosh, Assistant	AO (Estt.)
Nodal Officer, AEBAS	Shri N. Showri Raju, Scientist	Dr. N. Ravi Kumar, Principal Scientist
Nodal Officer, ICAR e-mail Services	Dr R. Nagarjuna Kumar, Pr. Scientist	Dr. N. Ravi Kumar, Principal Scientist
Management Representative, ISO Certification	Shri B.K. Sinha, CAO (SG)	AO (Estt.)

The duties / functions assigned to the officers in these units/ sections are over and above their own regular scientific / technical / administrative assignments and no extra remuneration would be payable for the same. Further, during leave / tour period of concerned SIC / OIC / Nodal Officers, the designated Link Officer(s) shall discharge the assigned responsibility(ies).

All the Officers/Scientists should involve and keep informed their respective Link officers in related activities from time to time to have a continuity in discharge of duties.

This is issued with the approval of the Director.

(V. Sanu)
Administrative Officer (Estt.)
24/07/24

Distribution: -

1. All the above Officers (by e-mail).
2. All the PCs / Heads / SICs / OICs / I/c KVK / Farms
3. PA to CAO(SG) / PPS to Director