



Fax: 91-040-24531802,
Phone: 24530161, 24530163, 24532099

CENTRAL RESEARCH INSTITUTE FOR DRYLAND AGRICULTURE
SANTOSH NAGAR, SAIDABAD P.O., HYDERABAD - 500 059, INDIA

NOTIFICATION

F.No. NICRA/ Admn.

Date: 16.12.2010.

CRIDA, Hyderabad invites application from the eligible candidates for the following positions in the project "National Initiative on Climate Resilient Agriculture" (NICRA) purely on contract basis and co-terminus with the project.

S.No.	Name of positions	No. of positions	Consolidated salary (Rs./p.m.)	Essential Qualifications	Desirable/ Experience
1.	Procurement Associate	One	Rs.10,000/-	Graduate in any discipline	<ol style="list-style-type: none">1. 5 to 10 years experience in the relevant field in Central/ State Govt., / Autonomous Body and having adequate knowledge of Central Government Rules.2. Working Knowledge of Computer software usage in office management.3. Preference will be given to Central Government employees who have worked for 5 to 10 years in responsible position4. For Administrative Assistant working knowledge of stenography and software usage required in addition to 1,2 & 3 above
2.	Accounts Associate	One	Rs.10,000/-		
3.	Administrative Associate	One	Rs.10,000/-		

General information for candidates:

1. Application in prescribed format (enclosed) alongwith passport size photograph and attested copies of Certificates should be enclosed so as to reach CRIDA by 31.12.2010. Applications received late will not be entertained.
2. Short listed candidates will be called for interview.
3. No TA/DA is admissible for attending interview.
4. Write the name of the post on the envelop clearly.

DIRECTOR



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Application for the post of Procurement / Accounts/Administrative Associate

LAST DATE FOR RECEIPT OF THE APPLICATION 31.12.2010

FORMAT OF THE APPLICATION

(Application should be filled up in his / her own handwriting by the candidate)

Affix recent passport
size photograph of
the candidate duly
signed

1.	Name in full (in block letters)				
2.	Father's/Husband's Name				
3.	Nationality				
4.	Date of birth & Place				
5.	Age as on closing date of receipt of application				
6.	Sex (Male / Female)				
7.	Present postal address				
8.	Permanent address				
9.	Whether belongs to SC/ST/OBC				
10.	Educational Qualification including Technical/Specialized Training/Courses; (if space is insufficient enclose separate sheet)				
S.No.	Name of examination	University/Board	Year of passing	Division & % of marks	Subject passed

11.Experience particulars of previous and present employment (if space is insufficient enclose separate sheet)

S.No.	Name of the Organization	Post held	Duration	Pay scale/ salary drawn

12.Any other information

Declaration

I do hereby declare that all the statement made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection / interview, my candidates is liable to be rejected. I shall be bound by the decision of the Director, CRIDA, Hyderabad.

Signature of the Candidate

Place
Date