



[Indian Council of Agricultural Research]
CENTRAL RESEARCH INSTITUTE FOR DRYLAND AGRICULTURE
Santoshnagar :: Saidabad Post :: Hyderabad – 500 059



F.No.1-6(148)/2016-2017-E.I
20th January, 2017

CIRCULAR

Sub : Implementation of 7th CPC recommendations – Fixation of pay of Administrative, Technical and Supporting Staff – Regarding.

Ministry of Finance (Department of Expenditure) vide its OM. No. 1/1/2016-E.III(A), dated 13th January, 2017 have extended the orders of the Government to implement the revised pay structure with effect from 01.01.2016 to the employees of Autonomous Organizations. These orders have been endorsed by the Council vide its OM F. No. FIN/24/1/2017-CDN (A&A), dated 19th January, 2017.

In view of above, all the Administrative, Technical and Supporting Staff may exercise their **Option** for fixation of pay, in the prescribed format enclosed within three months from the date of issue of above said orders. The option once exercised will be treated as final. They may also give an '**Undertaking**' in the enclosed format regarding recovery of excess payment as result of incorrect fixation of pay, if any.

(B.D.Phansal)
Chief Administrative Officer

20/01/17

Encl : a/a

Distribution:

- 01 Project Coordinator (DLA)/(Agro.Met.)
- 02 All Heads of Divisions/ Sections (DCS/DRM/TOT/D&A)
- 03 OIC, HRF/OIC, GRF
- 04 Head, KVK
- 05 Officers-In-Charge (PME/Works/IGH/Library/Vehicles/
AKMU/TOT & Official Language/Landscaping]
- 06 Senior Finance & Accounts Officer
- 07 Administrative Officer
- 08 Drawing & Disbursing Officer
- 09 Stores & Purchase Officer
- 10 Assistant Administrative Officer (E.I/E.II)
- 11 PA to Director
- 12 P.S. to C.A.O
- 13 CRIDA Website

With a request that the contents of this Circular may kindly be brought to the notice of all the staff members working under their control.